



INDIRA GANDHI DELHI TECHNICAL UNIVERSITY FOR WOMEN
(Established by Govt. of NCT of Delhi under Act 9 of 2012)
Kashmere Gate, Delhi-110 006
ACADEMIC BRANCH

F. No. – IGDTUW/DAA/Acad./2017-18 / 26

14th September 2017

OFFICE ORDER

Sub:- Regarding relaxation /submission of Annual Fee

Reference to the request letters submitted by the following six students individual for the relaxation of time period for the submission of Annual Fee for Session 2017-18 after 31st August, 2017 with fine or without late fee fine for the academic session 2017-18.

I am desired to convey the approval of the Committee held on 7th September, 2017 to consider individual cases of 2nd year onwards students who could not submit their annual fee without fine or with fine up to 31st August, 2017.

Particular(s)	Decision of the Committee as follows
1. Student Name:- Neha Kumari Enrollment No:- 02004092016 Course:- MCA (2 nd Year) Subject:- Application for remission of fine. Due to flood effect area. She got her DD on 30.08.2017 and deposited in the IGDTUW on 01.09.2017	The Committee unanimously recommended to instruct the student to deposit her annual fee with the University without fine due to flood effected area in Bihar.
2. Student Name:- Nandini Enrollment No:- 07301042015 Course:- B.Tech. (MAE) (3rd Year) Subject:- Application for submission of late fee due to financial problem in her family. She has deposited her annual fee through DD on 05.09.2017.	The Committee unanimously recommended to instruct the student to deposit her annual fee with the University <u>without fine</u> due to financial problem in her family.
3. Student Name:- Kriteesha Jain Enrollment No:- 02901042013 D.O.B. :- 26/07/1995 Course:- B.Tech. (MAE) Subject:- Application for commencement of 7th semester classes, post a gap one year on Medical grounds for depositing her annual fee after due date.	The Committee unanimously recommended to deposit her annual fee with the University without fine due to gap year on medical ground. A office order issued for her re-admission.
4. Student Name:- Alisha Das Enrollment No:- 01103102015 D.O.B. :- 09/08/1992 Course:- M.Tech. (ECE) (Part-time) Subject:- Permission for submission of her annual fee due to unavoidable circumstances. She could not deposit her fee on time	The Committee decided and allowed to submit her annual fee plus fine of Rs. 2000/- as per University rules through <u>SBI COLLECT PORTAL</u> .

15/9/2017

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5. Student Name:- Anshu Mathur Enrollment No:- 05501012015 D.O.B. :- 12/04/1997 Course:- B.Tech. (CSE) (3rd Year) Subject:- She could not deposit her annual fee with the University due to financial reasons.	The Committee decided and allowed to submit her annual fee plus fine of Rs. 2000/- as per University rules through <u>SBI COLLECT PORTAL.</u>
6. Student Name:- Muskan Priyadarshni Enrollment No:- 00706142016 D.O.B. :- 02/08/1998 Course:- B. Arch. (2nd Year) Subject:- Failure in payment of fees. 1. Personal inability to pay through SBI account. 2. Cash not being accepted from other banks. 3. Glitches faced in net banking after repeated attempts.	The Committee decided and allowed to submit her annual fee plus fine of Rs. 2000/- as per University rules through <u>SBI COLLECT PORTAL.</u>

The Committee has taken a lenient view due to first time introduction of fee collection system based on SBI Collect Portal. If the students at Sr. Nos. 1 to 6 above mentioned have not deposited their annual fee etc, they are advised to deposit their annual fee plus late fee fine (Only at Sr. Nos. 4 to 6) for the current academic year 2017-18 up to 20th September, 2017 through **SBI COLLECT PORTAL.**

Mode of payment:- To be deposited through SBI Collect linked to IGDTUW. No other mode of deposit of fee is acceptable.

Name of Account: Registrar, IGDTUW-FEE Account, at Kashmere Gate Branch, Delhi-110006
Account No: **36363786913**
MICR: **110002051**
IFSC Code: **SBIN0005715**

After depositing the fee through SBI Collect Portal, the students will print three copies of the fee acknowledgment and submit a copy of each in the following offices.

- a. Office of the HoD of the Department
- b. Academic Branch
- c. Finance Branch

This issues with the approval of the Competent Authority.

Virendir Singh
14.9.17

(Virendir Singh)
Consultant (DR)

Copy for information and necessary action to :

- 1 All HoDs (CSE/ IT/ MAE/ ECE/ B.Arch), IGDTUW
- 2 Dean (Examination Affairs), IGDTUW
- 3 Dy. Dean (Students Welfare), IGDTUW
- 4 DFO, IGDTUW
- 5 Sh. Vivekanand Jha, Assistant Professor, CSE, IGDTUW
- 6 PS to Hon'ble Vice Chancellor, IGDTUW
- 7 PA to Registrar, IGDTUW
- 8 In-charge (Web Server), IGDTUW with the request to upload the above office order dated 14/09/2017 on the University website
- 9 Student(s) concerned through their respected HoDs, IGDTUW
- 10 All Notice Boards
- 11 Guard File/ Students File